

The Arc of Katy Board of Directors Meeting

Date: October 15, 2024 Hybrid

Meeting Minutes

The meeting was called to order at 6:02 pm by Cherie Duddridge, President.

Mary Alcocer led the Board in prayer.

Board members: See attached Attendance dated 10/15/24.

Members who have provided proxies: Mary McGovern

Quorum confirmed.

ACTION ITEMS

A motion was made by Mary Alcocer to approve The Arc of Katy, August 21, 2024 Board Meeting Minutes. The motion was seconded by Mike Lattal. The minutes were approved. The motion passed.

President's Report

- Annual Meeting was Tuesday 9/17, at Kingsland Baptist Church.
- Committee to determine how to expand participants met. Road blocks identified: sound (in the Arc building), transportation, community with others.
- Next step to spend time at day program to observe sound concerns, suggest steps to reduce.
- Other opportunities to explore: Evening programs such as adult with ND support group, job training, ABA therapy location

The committee has plans in place when the grant is received for an Executive Director:

1. Establish a hiring committee. Propose: President, President Elect, Program Committee representative, Board Development representative. Met twice
2. Develop the job description; JD developed. Finalized by hiring committee. Sent to Board of Directors for information
3. Advertising strategy: In progress
4. Selection criteria, interview format and questions, and desired answers. In progress
5. Hiring committee screens and selects applicants and then interviews
6. Checks references etc
7. Share finalist with board

President Elect Report

Fred reported that he believes that he will be able sell a couple of tables to the ¡Fiesta! at the BNI organization. There a 13 new memberships from BNI Members, and hopes that all 40 BNI participants will become members of The Arc of Katy.

COMMITTEE REPORTS

Finance Committee

- Cash Flow for September is a profit of \$30,310 up \$25,221 versus budget. Operating Income was a profit of \$6,278 the favorable variance versus the budget is primarily a result of higher tuition (\$5,087) and lower admin costs \$3,316 (insurance, salaries, and accounting costs). Fundraising is up due to donations from Hertzstein (\$5,000), PGA Superstore \$2,500, Landen Financial \$1,170, and individual donations of \$11,668. Net Income of \$26,616 is up \$25,182 versus budget.
- Restricted funds currently have a \$40,803 balance after \$63,819 van purchase.
- Cash balance is \$221,234 down \$34,000 versus last month.

Program Committee

- The Tidal Wave Car Wash, held on Friday, September 20, 2024, sent a check to the Arc of Katy for \$1463.62.
- Pick-A-Dilly Market will be this Saturday, October 19, 2024, from 9am-4pm. The Arc will have 2 tables. Sign-up sheets will be available for shifts.
- The Holiday Program is scheduled for Saturday, December 14, 2024, from 2pm -4pm, at Crossroad Church. Set up will begin at 12 noon. There will be a Fashion Show (fashions from American Eagle Outfitters) and Silent Auction. Tickets will be \$50 per person.
- Taylor HS has contacted The Arc of Katy about a Color Run in March 2025.

Building Committee - No Meeting held; No Report Submitted

We have received the new van: Staff has been trained on the van; awaiting Arc logo

Marketing and Communication Committee - No Meeting held; No Report Submitted

Fund Development Committee - No report submitted

Board Development Committee - No Meeting held; No report submitted

Extensive questions have been developed for potential new Board Members

- Please submit potential board member candidate names to: BoardDev@TheArcofKaty.org

¡Fiesta! 2025

- The planning Committee will meet via Zoom every other week on Monday @ 5 until February 2025.
- Board Members requested to begin seeking sponsorships, and donations.

The next Arc of Katy Board meeting will be on November 19, 2024 @ 6:00 pm. The Hybrid Meeting will be held at The Arc of Katy Building.

The meeting was adjourned at 6:38 pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen Candito

November 15, 2024

Secretary

The Arc of Katy



Achieve with us.®

**October 15, 2024 via Hybrid
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>