

The Arc of Katy Board of Directors Meeting

Date: March 19, 2024 Zoom

Meeting Minutes

The meeting was called to order at 6:08 pm by Cherie Duddridge, President.

Ellen Candito led the Board in prayer.

Board members: See attached Attendance dated 3/19/24.

Members who have provided proxies: Fred Shafer

Quorum confirmed.

ACTION ITEMS

The February Board Meeting Minutes were not sent to the Board for review prior to the Board Meeting. After reviewing the minutes tomorrow, the Board has been asked to approve by email vote.

On March 20, 2024, by an email vote, A motion was made by Amy Campbell to approve the February 26, 2024, The Arc of Katy Board Minutes. The motion was seconded by Carolyn Kares. The minutes were approved. The motion passed.

President's Reports

- February meeting moved to the 26th, due to date of Fiesta.
- The Board Boot Camp: will be on and will be attended by Cherie, Fred and Mike.

COMMITTEE REPORTS

Finance Committee

Building Committee - No Meeting held; No Report Submitted

- Cash Flow for February is a gain of \$57,731. Operating loss of \$11,978 was offset by fundraising of \$66,538 resulting in a net income of \$54,560. Fundraising was due to the Fiesta \$62,548 and contributions of \$3,990. Monthly Income was \$34,982 was higher than the budget due lower Program expenses (salaries), administrative expenses (audit fees) and fundraising offset by lower tuition (timing)..
- Year to date cash flow is positive \$81,136. The positive variance of \$61,307 is primarily due to, lower salaries, admin expenses and higher fundraising (fiesta)
- Restricted funds currently have a \$59,755 balance with \$3,000 building , \$5,000 for security and \$50,000 for a van.
- Cash balance is \$187,296 up \$34,585 from last month.
- Common Ground Community Church washed the busses

Program Committee

- The Day program had an expensive plumbing issue \$3,300, due to items such as baby wipes, candy wrappers, chip bags, and plastic bags being flushed down the toilets. Staff will monitor more closely, and do additional instruction, and ask families to discuss at home.
- Summer Program registration went out on March 1st to current participants, with a return date of March 20, then it will be open to waiting list. Staffing is in progress.
- The Summer program is requesting a \$5000 grant to help with summer costs, from the Houston Junior Forum, who has so generously has helped The Arc of Katy in past summers.
- The Arc of Katy Fiesta was a great success, with funds in excess of the \$50,000 range. Feedback from the event was very positive, with good suggestions for the future. The Board is working to secure the 2025 date for the next Fiesta.
- The Katy Taste Fest was attended and a table staffed by 5 Board members, several participants and their families and friends of the Arc. The Arc of Katy was requested to provide 8 volunteers, and we have applied for a grant from the benefits going to non-profit organizations. Everyone in attendance had a great time, and has expressed a willingness to attend/work at next years event.
- The Arc of Katy Social for April will be a Pizza Bingo Night, held at the Mark Chapman YMCA.
- The Barn Dance will be on April 20, 2024, from 1:00-3:30pm at the Jordan Ranch location. Many of the events from past years will be at the Barn Dance this year including the very popular cake walk, the Katy Cowgirls with their horses, games, music, face painting, and the delicious BBQ Brisket sandwiches for lunch.
- Disability Awareness Event will be held at Humble Grounds Coffee House on Saturday April 20th from 10am to 1:00pm, with all funds raised that day going to the Arc of Katy.

Marketing and Communication Committee - No Meeting held; No Report Submitted

- Amy Campbell and Carolyn Kares attended a Transition Fair at KISD on February 28, 2024
- The Marketing Committee is working on coordination for the upcoming Barn Dance on April 20, 2024.

Fund Development Committee - No Meeting held; No report submitted

- Meeting with Brooke Garcia regarding Capability building grants

Board Development Committee - No Meeting held; No report submitted

- Please submit potential board member candidate names to: BoardDev@TheArcofKaty.org

The next Arc of Katy Board meeting will be April 23, 2024 @ 6:00 pm.
The meeting was adjourned at 6:49 pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen Candito

March 26, 2024

Secretary

The Arc of Katy

March 19, 2024 via Zoom
Board of Directors

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Attendees

Ann Ferner